

URGENTLY REQUIRED STAFF AT
PATIALA AND SRI FATEHGARH SAHIB

Faculty:- Shall be a Graduate (any i.e., Science/Commerce/Arts) /Post-Graduate; however, preference may be given to MSW/MA in Rural Development/MA in Sociology/ Psychology/ B.Sc. (Veterinary), B.Sc. (Horticulture), B.Sc. (Agri.), B.Sc.(Agri. Marketing)/B.A. with B.Ed. etc. Shall have a flair for teaching and possess sound Computer Knowledge. Excellent communication skills in the local language essential, fluency in English and Hindi will be an added advantage. Previous experience as Faculty preferred.

Gross Salary :- Rs. 30,000-40,000 exclusive of EPF.

Office Assistant:- Shall be a Graduate viz. BSW/BA/B.Com/ with computer knowledge. Knowledge in Basic Accounting is a preferred qualification. Shall be fluent in spoken and written local language. Fluency in Hindi / English would be an added qualification. Shall be proficient in MS Office (Word and Excel), Tally & Internet. Skills in typing in local language is essential, Typing skills in English an added advantage.

Gross Salary :- Rs. 20,000-27,500, exclusive of EPF & ESI

Attender:- Shall be a Matriculate. Ability to Read and Write the Local Language preferred. Shall be able for upkeep of office premises, training classrooms, Bathrooms, Dormitory, filing cabinet, visitor lounge etc.

Gross Salary: Rs. 14,000-19,000/- exclusive of EPF & ESI.

Watchman/ Gardener:- Should have passed 7th Standard. Should have experience preferably in agriculture/ gardening/horticulture.

Note: Age limit: - 22-40 Yrs.

Apply Via sending Curriculum Vitae (mentioning all details properly including Experiences with photo) at: aicstjk@gmail.com, within seven days from the date of publication of this notice.